

**VILLAGE OF HUNTLEY
VIRTUAL VILLAGE BOARD
MEETING MINUTES
June 25, 2020**

CALL TO ORDER:

A virtual meeting of the Village Board of the Village of Huntley was called to order on Thursday, June 25, 2020 at 7:00 p.m. Call in number: 847-748-0565 PIN: 41707.

Members of the Village Board attended remotely via teleconference. The public was invited to attend the meeting by teleconference. Written comments directed to the Village Board were to be submitted by email sent to Huntley@Huntley.il.us and were to include name and address and the topics or agenda items to comment. Email comments were to be received by 5:00 p.m. on June 25th to be read during the meeting. The meeting was audio recorded and posted on the Village's website.

ATTENDANCE:

PRESENT: Mayor Charles Sass

PRESENT VIA TELEPHONE: Trustees: Ronda Goldman, Tim Hoeft, Niko Kanakaris, John Piwko, and JR Westberg.

ABSENT: Trustee Harry Leopold

IN ATTENDANCE: Interim Village Manager Lisa Armour.

IN ATTENDANCE VIA TELEPHONE: Management Assistant Barbara Read, Director of Development Services Charles Nordman, Director of Public Works and Engineering Tim Farrell, and Village Attorney John Cowlin.

Mayor Sass read the following into the record:

Thank you for joining us for the June 25th virtual Village of Huntley Board meeting. Pursuant to Governor Pritzker's Executive Order No. 2020-07 (COVID-19 Executive Order No. 5), Governor Pritzker has suspended certain rules of the Open Meetings Act – specifically the Executive Order permits remote public meetings. In light of the current COVID-19 public health emergency and the prohibition of public gathering of 10 or more, the Village Board has chosen to conduct the board meeting remotely.

All public comments received prior to 5:00 p.m. today will be read into the record under Public Comments.

All other members of the public are now asked to mute your phones. Village Trustees, please do not mute your phones.

PLEDGE OF ALLEGIANCE: Mayor Sass led the Pledge of Allegiance.

PUBLIC COMMENTS: None.

ITEMS FOR DISCUSSION AND CONSIDERATION:

- a) Consideration – Approval of the May 28, 2020 Virtual Liquor Commission Hearing and the May 28, 2020 Virtual Village Board Meeting Minutes

Mayor Sass asked if the Village Board had any comments or changes to the Minutes; there were none.

A MOTION was made to approve the May 28, 2020 Virtual Liquor Commission Hearing and the May 28, 2020 Virtual Village Board Meeting Minutes.

MOTION: Trustee Westberg
SECOND: Trustee Kanakaris
AYES: Trustees: Goldman, Hoeft, Kanakaris, Piwko, and Westberg
NAYS: None
ABSENT: Trustee Leopold
The motion carried: 5-0-1

- b) Approval of the June 25, 2020 Bill List in the amount of \$524,836.68

Mayor Sass reported that \$211,529.52 (or 40.3%) of the total bill list was attributable to Payout#1 for the 2020 MFT Street Program to Schroeder Asphalt (\$211,529.52). Mayor Sass asked if the Village Board had any questions or comments; there were none.

A MOTION was made to approve the June 25, 2020 Bill List in the amount of \$524,836.68.

MOTION: Trustee Piwko
SECOND: Trustee Hoeft
AYES: Trustees: Goldman, Hoeft, Kanakaris, Piwko, and Westberg
NAYS: None
ABSENT: Trustee Leopold
The motion carried: 5-0-1

- c) Consideration – An Ordinance Approving a Simplified Residential Zoning Variance for Rear Yard Building Setback Relief in the “RE-1 PUD” Residential Estate District Planned Unit Development, 9672 Baumgartner Street

Director of Development Services Charles Nordman reported that the petitioner, Brian Spears, is requesting ±11.28 feet of relief from the forty (40’) foot minimum rear yard building setback to accommodate the construction of a deck and screen room addition to the rear of the home located at 9672 Baumgartner Street. The property is zoned “RE-1 PUD” Residential Estate District Planned Unit Development. The Talamore Community Association reviewed the request for variance on May 20, 2020 and has approved the project per subdivision’s covenants and pending final approval by the Village Board.

Staff Analysis

The proposed 13' x 11.5' screen room addition on the rear (south side) of the single-family residence will encroach ±11.28' feet into the requisite 40-foot rear yard building setback.

The petitioner has cited the fact that their home backs up to a large detention pond and wetland area, which makes it susceptible as a breeding ground for mosquitoes. In addition, they state their two sons are allergic to mosquito bites, and the screened in room addition would allow their family to enjoy the outdoors and be protected from the mosquitoes, and improve their quality of life. The addition will be in the same general footprint of an existing raised deck, and will not be encroaching into any neighbors' existing sight lines. The screened room will be built with materials and colors to match the home, and the roof shingles will match the existing shingles.

Legal Analysis

The Zoning Board of Appeals reviewed the petitioner's request at a public hearing on June 8, 2020, with one member of the public speaking in favor and no members of the public speaking in opposition to the request. The Zoning Board of Appeals unanimously recommended approval of the request by a vote of 7 to 0 subject to the following condition:

1. No building permits or Certificates of Occupancy are approved as part of the Simplified Residential Zoning Variation.

Director Nordman reported that Mr. and Mrs. Spears were on the call to answer questions.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve an Ordinance for a Simplified Residential Zoning Variation for an addition encroaching into the Rear Yard Building Setback – Brian Spears, 9672 Baumgartner Street.

MOTION: Trustee Westberg
SECOND: Trustee Goldman
AYES: Trustees: Goldman, Hoeft, Kanakaris, Piwko, and Westberg
NAYS: None
ABSENT: Trustee Leopold
The motion carried: 5-0-1

- d) Consideration – An Ordinance Approving an Amendment to Ordinance (O)2019-07.46 to Allow a Revised Signage Plan for Thorntons and Extreme Clean Car Wash

Director of Development Services Charles Nordman reported that on July 25, 2019, the Village Board approved Ordinance (O)2019-07.46 that approved a Special Use Permit for a Thorntons gasoline station, a Special Use Permit for the proposed car wash, preliminary/final plat of subdivision, and site plan review for a Thorntons gasoline station and standalone car wash (now named Extreme Clean Car Wash). The sign package that was submitted with the petition included two ground signs that advertised both Thorntons and the car wash. The ground signs were to be located at the Route 47 right-in/right-out access (on Lot 2) and near the right-in access along Kreutzer Road (on Lot 1). Both signs were to be constructed of stacked stone to match the Thorntons and car wash buildings and would stand 10'-3" in height.

The petitioners are now requesting to modify the approved ground signage to allow Extreme Clean Car Wash to have its own ground sign and relocate the Thorntons ground sign from Lot 2 to Lot 1 to be

closer to the intersection of Route 47 and Kreutzer Road (the design of the Thorntons ground signs have not changed from the original approval). This would necessitate relief to allow a second ground sign on the Thorntons site (Lot 1). The ground sign proposed for Extreme Clean Car Wash on Lot 2 will require relief to allow a 3'-8" by 8'-1" electronic message board to be located on the sign. The design of the Extreme Clean Car Wash ground sign is very similar to the ground signs for Thorntons.

Extreme Clean Car Wash is also requesting additional relief to add a fourth wall sign to the building. At the time of the original approval the car wash was granted relief for three "\$3 Car Wash" wall signs which were to be located on the north, south, and west building elevations. The revised wall sign package for Extreme Clean Car Wash proposes one wall sign on the south and east elevations and two wall signs on the north elevation, for a total of four wall signs. All signs would state "\$3 Car Wash" with exception to the second wall sign on the north elevation that would state "Free Vacuums."

Staff Analysis

The revised plans shall require the following additional relief from the Regency Square Design Guidelines and Zoning Ordinance requirements:

1. The relocation of the Thorntons sign from Lot 2 to Lot 1 requires relief to allow a second ground sign on Lot 1.
2. The ground sign for Extreme Clean Car Wash includes an Electronic Message Board, which is prohibited by the Village's Sign Regulations; therefore, the message board will require relief.
3. The car wash was granted approval relief for three wall signs as part of the original approval. The current request would allow four wall signs (one on the south, one on the east, and two on the north).

Staff recommends the following conditions should the Village Board approve the proposed changes to the signage plans:

1. The electronic message board sign shall contain static messages only and shall not have movement or the appearance or optical illusion of movement, of any part of the sign structure, design, or pictorial segment of the sign, including the movement or appearance of movement of any illumination or the flashing, scintillating or varying of light intensity other than that provided through an automatic dimming system to control overall illumination intensity. Each message on the sign shall be displayed for a minimum of 10 seconds. The change of messages must be accomplished immediately.
2. The landscape plan shall be updated to provide landscaping at the base of the relocated Thorntons sign (sign "G") and the new Extreme Clean Car Wash sign (sign "J") consistent with the landscaping proposed at the base of each ground sign on the approved landscape plan (see attached excerpt of the approved landscape plan).

Director Nordman reported that Dan Gunsteen from Extreme Car was on the call to answer questions.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Piwko asked with regard to the sign on Route 47 and Kreutzer if the large tree was being removed for better visibility. Director Nordman stated that the trees to be removed were part of the original petition.

Mayor Sass asked if there would be a pet wash at this location. Mr. Gunsteen reported that the pet wash was approved as part of the original request and that the pet wash is located inside the building in a separate room.

There were no additional comments or questions.

A MOTION was made to approve an Ordinance Approving an Amendment to Ordinance (O)2019-07.46 to allow a Revised Signage Plan for Thorntons and Extreme Clean Car Wash.

MOTION: Trustee Piwko

SECOND: Trustee Kanakaris

AYES: Trustees: Goldman, Hoeft, Kanakaris, Piwko, and Westberg

NAYS: None

ABSENT: Trustee Leopold

The motion carried: 5-0-1

- e) Consideration – A Resolution Approving a Temporary Use Permit to Hold Outside Events for Bowl Hi Lanes; 10520 Route 47 for Aloha Friday Cruise Nights and Live Music Saturdays

Mayor Sass reported that a request has been received from Mr. Dan Zielinski, co-owner, of Bowl Hi Lanes to conduct an outside car show event on Friday evenings and live music on Saturday nights throughout the summer.

Staff Analysis

The Aloha Friday Cruise Nights are proposed for Friday night from June 26th through September 4, 2020 from 5:00 pm to 8:45 pm. The first event was held without prior approval on June 12th. These events are not authorized by the Temporary Outdoor Dining Program that was approved by the Village Board on May 28th.

Per guidance from the Illinois Department of Commerce and Economic Opportunity, auto shows are not allowed during Phase 3 of the “Restore Illinois Plan” based on an assumption that it would involve a gathering of greater than 10 people. The attached pictures from a Facebook post show attendees at the event, none of whom were wearing face coverings, including Bowl Hi staff behind the bar. Bowl Hi has been contacted twice in regard to the lack of social distancing at the bar. The petitioner set up the outdoor dining area with the tables and outdoor bar and tent without receiving prior approval to do so. Staff followed up with the petitioner to obtain the required information and to conduct the necessary safety inspection for the tent.

Phase 4 of the “Restore Illinois Plan” defines a gathering as no more than 50 people, and it may be possible that car shows will be permitted. As of June 18th, Phase 4 is anticipated to begin on June 26th. However, no specific guidance has been issued at this time.

As proposed, the show cars would be parked in the south and west portion of the parking lot on the south side of the building. Bowl Hi has a current Class “A” liquor license which allows for outside events. These events are typically approved at the annual renewal in December. The event would include alcoholic beverages, food and entertainment as outlined on their Facebook post (included). Per the Facebook post, they are also advertising Movie Night Fridays in July (no additional information is provided regarding this event).

Live Music Saturday is proposed for every Saturday night starting in July and continuing through September from 7:00 pm – 9:00 pm. The petitioner has just begun the process of securing bands for this event and has not finalized the Saturday dates for these live music events. The stage is proposed to be set up under the existing tent. Phase 3 guidance regarding live music states: *Live music is permitted but*

employees and performers should follow social distancing guidelines, keeping the maximum distance possible from each other and from customers. Performers should wear face coverings where possible and the use of barriers between singers and customers and employees during the performance is strongly encouraged. Specific guidance regarding live music in Phase 4 has not been issued as of June 18th.

If approved by the Village Board, the events will be contingent upon the status of the “Restore Illinois Plan” and guidance regarding the proposed events. The current information regarding Phase 4 – Revitalization is as follows: *The rate of infection among those surveillance tested and the number of patients admitted to the hospital continues to decline. **Gatherings of 50 people or fewer are allowed, restaurants and bars reopen, travel resumes, child care and schools reopen under guidance from the Illinois Department of Public Health. Face coverings and social distancing are the norm.***

Legal Analysis

Outdoor events that include alcohol also require the approval of the Liquor Commission.

Mayor Sass stated that he was disappointed that the petitioner was told not to have any events until approved by the Village Board and Liquor Commission and yet still had a car show the past Friday. Mayor Sass stated that he received calls from residents that that there was no social distancing and over 50 people.

Trustee Kanakaris asked who is supposed to govern the businesses with regard to the social distancing regulations. Mayor Sass stated that the business owners are supposed to follow the rules. Trustee Kanakaris stated that the business owners can only do so much. Mayor Sass stated that the other businesses in town are following the rules and that Bowl Hi has blatantly not followed the rules.

Attorney Cowlin stated that the Village passed an amendment to the ordinance to allow the Police Department to issue tickets.

Trustee Goldman stated her disapproval and that this business was ignoring the State’s and Village’s Ordinances. Trustee Goldman stated that she would like to impose a punishment in August. Trustee Goldman asked if Car Shows are allowed in Phase 4.

Mr. Zielinski, Co-owner of Bowl Hi Lanes stated that the City of McHenry are allowing car shows weekly and that it is ridiculous to suggest shutting them down. Mr. Zielinski stated that he did not have these planned in advance and it was a way to bring back lost business.

Trustee Piwko stated that he could have come before the Village Board for approval as the company organizing the Cruise Nights have been advertising the events on Facebook since March.

Trustee Kanakaris asked why the Village Board is going backwards by requiring approval of the events. Interim Village Manager Lisa Armour reported that all the businesses are required to get Village Board approval for outdoor events as part of the annual liquor license renewal process.

There were no other comments or questions.

A MOTION was made to approve a Resolution Approving a Temporary Use Permit for an Outside Event for Bowl Hi Lanes on Fridays from June 25, 2020 through September 4, 2020 and an outside event on Saturday evenings from July through September, dates to be finalized, subject

to the following conditions:

1. All events are subject to the Restore Illinois Plan guidelines in effect at the time of the event and are subject to cancellation if not authorized by the plan.
2. A Temporary Use Permit must be applied for and obtained from the Development Services Department.
3. The petitioner must apply and obtain a Sound Amplification Permit from the Police Department.
4. All conditions of approval regarding the serving and/or selling of alcohol must be met.
5. Specific dates must be submitted to the Village Clerk for the Live Music Saturdays prior to the event.

MOTION: Trustee Westberg
SECOND: Trustee Kanakaris
AYES: Trustees: Hoeft, Kanakaris and Mayor Sass
NAYS: Trustees: Goldman and Piwko
ABSENT: Trustee Leopold
ABSTAIN: Trustee Westberg
The motion carried: 3-2-1-1

- f) Consideration – A Resolution Approving a Proposal for Professional Engineering Services for the Brier Hill Road Culvert Replacement – Christopher B. Burke Engineering, Ltd. in an Amount Not To Exceed \$55,480.00

Director of Public Works and Engineering Timothy Farrell reported that Public Works and Engineering (PWE) staff discovered a concrete culvert end wall failure on the Village owned and maintained section of Brier Hill Road. The end wall failure was most likely caused by old age and decades of erosion. During an inspection, it was discovered that the concrete culvert is starting to fail under the roadway as well. A location exhibit and pictures are included in the staff report for reference.

In the interest of public safety, PWE has placed two, 8 ft. x 20 ft. steel plates on the roadway to span beyond the culvert to carry traffic in the event of an unexpected catastrophic culvert failure. Warning signage and barricades are in place as well. To slow the process of any additional erosion prior to the full culvert replacement, PWE has also placed concrete blocks in the upstream channel at the culvert headwall.

PWE and Christopher B. Burke Engineering, Ltd. (CBBEL) solicited a representative from a nationally renowned bridge and culvert products company to offer an assessment for the potential to line the culvert as a possible temporary or semi-permanent repair. After an on-site evaluation, it was concluded that the culvert could not be easily or cost-effectively lined and therefore warrants full replacement. Both sides (inlet and outlet) of the end walls need to be brush cleared as well. PWE crews will accomplish the brush clearing this summer. PWE does not have the resources to accomplish the tasks associated with the culvert and end wall replacement. Given that a full culvert replacement is warranted, major tasks will include hydraulic/hydrologic modeling to confirm culvert sizing as well as environmental permitting consisting of U.S. Army Corps of Engineering Permitting. The goal is to start design engineering and permitting work immediately so that construction can be completed prior to winter.

Staff Analysis

A Proposal for Design & Construction Engineering Services for the Brier Hill Road Culvert
06.25.20 VB Meeting

Replacement has been received from Christopher B. Burke Engineering, Ltd. (CBBEL). Services include surveying and project engineering consisting of field reconnaissance, hydrologic/hydraulic modeling, plans/specifications/estimates, environmental permitting, bidding assistance, construction observation and project meetings. All is in order for Village Board consideration of the proposal.

Strategic Plan Priority

The 2016-2020 Strategic Plan identifies *Promote Sound Financial Management and Fiscal Sustainability* as a Strategic Priority, and “enhance asset management program to sustain level of service at economical life cycle cost” as an objective.

Financial Impact

The Brier Hill Culvert Replacement Project was not expected and therefore not identified in the FY20 Budget. However, due to favorable project bids earlier this year, mainly from the Street Improvement Program, adequate funding for professional engineering services is available in the Street Improvement and Roads & Bridges Fund, 420-00-00-8001. Staff will report back to the Village Board with a better understanding of full construction costs after receipt of bids.

Mayor Sass asked if CBBEL inspects the bridges yearly. Director Farrell stated that CBBEL inspects 10 IDOT Certified Bridges each year; this culvert is not part of the program. Director Farrell stated that the culvert was identified in the CIP but the heavy rains in May caused the failure.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to authorize a Resolution Approving a Proposal for Professional Engineering Services for the Brier Hill Road Culvert Replacement – Christopher B. Burke Engineering, Ltd. in an amount not to exceed \$55,480.00.

MOTION: Trustee Goldman

SECOND: Trustee Westberg

AYES: Trustees: Goldman, Hoeft, Kanakaris, Piwko, and Westberg

NAYS: None

ABSENT: Trustee Leopold

The motion carried: 5-0-1

- g) Consideration – A Resolution Approving a Proposal for Professional Design Engineering Services for the 2021 MFT Street Improvement Program – Christopher B. Burke Engineering, Ltd in an Amount Not To Exceed \$62,000.00

Director of Public Works and Engineering Timothy Farrell reported that a Proposal for Design Engineering Services for the 2021 Motor Fuel Tax (MFT) Street Program has been received from Christopher B. Burke Engineering, Ltd. (CBBEL). Services will consist of design engineering for the rehabilitation of the Covington Lakes and Coves of Covington Subdivisions comprising of approximately 25,906 feet (4.9 miles) of roadway.

Staff Analysis

A thorough pavement evaluation will be conducted to determine the most suitable rehabilitation method. CBBEL and a soils sub-consultant, Rubino Engineering, Inc., will evaluate each roadway based on pavement cores, subgrade soil properties and a visual evaluation. The evaluation and subsequent proposed rehabilitation method will consist of one of the following three methods of pavement rehabilitation or a combination thereof:

- Edge Grind & Overlay

- Grind & Overlay
- Full Depth Pavement Removal & Replacement

All three rehabilitation methods will include spot repairs to curb and gutter (at locations of poor drainage, deteriorated concrete or at ADA ramps) PCC sidewalk repairs (at trip hazards equal to or greater than ½”, and ADA accessible ramps retrofits), and select qualifying PCC driveway apron replacements. Also included would be any necessary structure adjustments, replacement of damaged public utility frames and lids in the roadway, and replacement of defective roadway drainage structures. All thermoplastic pavement markings will be replaced in kind and all crosswalk locations will be evaluated for the placement of additional pavement markings and pedestrian crossing signage. Lastly the roadways will be evaluated for the installation of subsurface roadway underdrains.

Design engineering should be initiated at this time so that the project can progress through the bidding and construction season for 2021. Also, based on the cost estimates developed from the evaluation, the Village can consider FY21 budgetary implications and determine if a phased construction approach will be necessary.

As part of the 2017 MFT Street Program Jamestown Road was rehabilitated by performing a 1-½” grind and overlay from Reed Road to Rainsford Drive. In addition, all ADA Ramps along Jamestown Road were retrofitted to provide current ADA compliance. Therefore, no work will be done on this road.

Strategic Plan Priority

The 2016-2020 Strategic Plan identifies *Promote Sound Financial Management and Fiscal Sustainability* as a Strategic Priority, and “enhance asset management program to sustain level of service at economical life cycle cost” as an objective.

Financial Impact

The FY20 Budget includes funding for design engineering in the Street Improvement and Roads & Bridges Fund, 420-00-00-8001.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to authorize a Resolution Approving a Proposal for Professional Design Engineering Services for the 2021 MFT Street Program – Christopher B. Burke Engineering, Ltd. in an amount not to exceed \$62,000.00.

- MOTION:** Trustee Hoeft
- SECOND:** Trustee Westberg
- AYES:** Trustees: Goldman, Hoeft, Kanakaris, Piwko, and Westberg
- NAYS:** None
- ABSENT:** Trustee Leopold
- The motion carried: 5-0-1**

- h) Consideration – Approval of Payout Request No. 1 and Final to Globe Construction, Inc. for the 2020 Curb & Sidewalk Replacement Program in the amount of \$49,128.00

Director of Public Works and Engineering Timothy Farrell reported that on March 15, 2018 the Village of Cary received bids from six (6) contractors for the Municipal Partnering Initiative (MPI) Curb & Sidewalk Replacement Program. The MPI is a municipality-based buying initiative where communities join forces to procure a wide range of public services in an effort to tap economies of scale. The Village of Cary was the lead MPI community for this project and prepared the necessary contract bid

documents. The other three (3) participating communities included the Village of Huntley, the City of Woodstock, and the Village of Fox River Grove. The bid included contract extensions for 2019 and 2020.

On April 9, 2020, the Village Board approved a resolution awarding a contract extension to Globe Construction, Inc. for curb & sidewalk replacement in Sun City NH 12 in preparation for the Edge Mill & Overlay Program.

Globe Construction, Inc. has submitted the first and final payout request for the Curb & Sidewalk Replacement Program, along with appropriate waiver and certified payroll. Village staff has reviewed the request and all is in order for approval of payout request No. 1 (Final).

Staff Analysis

Pay Request	Total Completed Work	Retainage	Previous Payments	Amount Requested
#1	\$49,128.00	\$0.00	\$0.00	\$49,128.00

Financial Impact

The FY20 Budget includes \$75,000 in the Streets Improvement and Roads & Bridges Fund, line item 420-00-00-8001 for the Sidewalk Replacement Program.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to Approve Payout Request No. 1 (Final) to Globe Construction, Inc. in the amount of \$49,128.00 for the work completed under the Curb & Sidewalk Replacement Program.

MOTION: Trustee Kanakaris

SECOND: Trustee Hoeft

AYES: Trustees: Goldman, Hoeft, Kanakaris, Piwko, and Westberg

NAYS: None

ABSENT: Trustee Leopold

The motion carried: 5-0-1

- i) Consideration - Approval of Payout Request No. 1 (Final) to Safe Step, LLC for the 2020 Sidewalk Cutting Program in the amount of \$77,331.17

Director of Public Works and Engineering Timothy Farrell reported that on April 26, 2018 The Interlocal Purchasing System (TIPS) received proposals for contract # 180205 Trades, Labor and Materials 2 (JOC). TIPS is a national purchasing cooperative where public entities join forces to procure a wide range of public services in an effort to tap economies of scale. Safe Step is part of a national franchise called Precision Concrete Cutting (PCC) and through TIPS, won a national saw cutting contract which is available for any municipality that is a member of TIPS. There is no fee for the municipality to join, and many of the Northern Illinois municipalities are already part the TIPS Cooperative. The Village of Huntley has since been registered and is now a member of the TIPS Cooperative.

On April 9, 2020, the Village Board approved a resolution awarding a contract to Safe Step, LLC for sidewalk cutting. Work was completed in Northbridge, Sun City Neighborhoods 15, 12, and various

service request locations for a total of 1,157 sidewalk panel displacements.

Safe Step, LLC. has submitted the first and final payout request for the Sidewalk Cutting Program, along with the appropriate waiver and certified payroll. Village staff has reviewed the request and all is in order for approval of payout request No. 1 (Final).

Staff Analysis

Pay Request	Total Completed Work	Retainage	Previous Payments	Amount Requested
#1	\$77,331.17	\$0.00	\$0.00	\$77,331.17

Financial Impact

The FY20 Budget includes \$100,000.00 in the Streets Improvement and Roads & Bridges Fund, line item 420-00-00-8001 for the Sidewalk Cutting Program.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to Approve Payout Request No. 1 (Final) to Safe Step, LLC in the amount of \$77,331.17 for the work completed under the Sidewalk Cutting Program.

MOTION: Trustee Westberg

SECOND: Trustee Goldman

AYES: Trustees: Goldman, Hoeft, Kanakaris, Piwko, and Westberg

NAYS: None

ABSENT: Trustee Leopold

The motion carried: 5-0-1

VILLAGE ATTORNEY’S REPORT: None

VILLAGE MANAGER’S REPORT: None

VILLAGE PRESIDENT’S REPORT:

Mayor Sass reported that in-person Village Board Meetings will reconvene on July 9 with the Board Room set up for social distancing. Facemasks are to be worn while coming in to the building. Trustee Piwko stated that if six-feet of distance is maintained, facemasks are not required.

Mayor Sass announced the continuation of the Declaration of Local State of Emergency:

Pursuant to the authority vested in the office of Village President by the Illinois Municipal Code Section 5/11-1-6, the Illinois Emergency Management Agency Act Section 3305/11 and Ordinance (O)2020-03.19 of the Village of Huntley, I, Charles H. Sass, the Village President of the Village of Huntley do hereby find that the standards for declaring a local state of emergency as set forth in Ordinance (O)2020-03.19 have been satisfied.

This finding is based on the ongoing COVID-19 virus pandemic, the proclamation of disaster issued by Illinois Governor J.B. Pritzker regarding the COVID-19 pandemic, and the resulting threat to the health, safety and general welfare of our residents.

Based on such findings, I hereby declare that a Local State of Emergency, initially declared as of March 17, 2020, extended on April 9, 2020, April 23, 2020, May 14, 2020, May 28, 2020, June 11, 2020 and still existing on this date of June 25, 2020 shall continue until such time as provided in Ordinance (O)2020-03.19.

During the existence of the Local State of Emergency, the Village President shall execute such authority as provided under the Illinois Municipal Code, the Illinois Emergency Management Agency Act and Ordinance (O)2020-03.19.

This Declaration of Local State of Emergency shall be filed with the Village Clerk as soon as practicable.

I, Charles H. Sass, whose name is signed to this instrument, being first duly sworn, hereby affirm that I signed and executed this instrument as the Declaration of Local State of Emergency, that I signed this Declaration willingly, that I executed it as my free and voluntary act for the purposes therein expressed, and that the matters set forth in this Declaration are true to the best of my knowledge and belief.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

EXECUTIVE SESSION: None

POSSIBLE ACTION ON ANY CLOSED SESSION ITEM: None

ADJOURNMENT:

There being no further items to discuss, a MOTION was made to adjourn the meeting at 7:41 p.m.

MOTION: Trustee Piwko

SECOND: Trustee Kanakaris

The Voice Vote noted all ayes and the motion carried.

Respectfully submitted,

Barbara Read
Recording Secretary